

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on January 6, 2015.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Janett Winter-Black, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Fire Chief Tony Nichols, Police Chief Jeff Branson, and City Clerk Susan O'Brien.

**CONSENT AGENDA**

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting December 16, 2014 and special meeting December 30, 2014; bills and payrolls for the last half of December, 2014.

**Bills and Payrolls for the last half of December, 2014**

	<b><u>General Fund</u></b>		
Payroll		\$	499,527.19
Bills		\$	<u>27,312.90</u>
	Total	\$	526,840.09
	<b><u>Hotel Tax Administration</u></b>		
Payroll		\$	<u>4,716.88</u>
	Total	\$	4,716.88
	<b><u>Insurance &amp; Tort Fund</u></b>		
Bills		\$	<u>7,132.52</u>
	Total	\$	7,132.52
	<b><u>Festival Management</u></b>		
Bills		\$	<u>629.85</u>
	Total	\$	629.85
	<b><u>Midtown TIF Fund</u></b>		
Bills		\$	<u>76,225.99</u>
	Total	\$	76,255.99
	<b><u>I-57 East TIF District</u></b>		
Bills		\$	<u>5,588.53</u>
	Total	\$	5,588.53
	<b><u>S. Rte. 45</u></b>		
Bills		\$	<u>4,326.07</u>
	Total	\$	4,326.07
	<b><u>Broadway E TIF Dist.</u></b>		
Bills		\$	<u>5,521.59</u>
	Total	\$	5,521.59

	<b><u>Water Fund</u></b>		
Payroll		\$	70,172.47
Bills		\$	<u>31,658.90</u>
	Total	\$	101,831.37
	<b><u>Sewer Fund</u></b>		
Payroll		\$	68,950.70
Bills		\$	<u>197,144.89</u>
	Total	\$	266095.59
	<b><u>Heath Insurance Fund</u></b>		
Bills		\$	<u>255,869.47</u>
	Total	\$	255,869.47
	<b><u>Motor Fuel Tax Fund</u></b>		
Bills		\$	<u>25,656.43</u>
	Total	\$	25,656.43

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

Mayor Gover opened the floor for Public comments or questions with no response.

**NEW BUSINESS**

Mayor Gover seconded by Commissioner Graven moved to adopt Special Ordinance No. 2015-1586, establishing the 2014/2015 Compensation Plan for managerial and non-union non-managerial employees of the municipality.

**CITY OF MATTOON, ILLINOIS  
SPECIAL ORDINANCE NO. 2015-1586**

**AN ORDINANCE ESTABLISHING THE 2014 - 2015 COMPENSATION PLAN FOR THE  
MANAGERIAL AND NON-UNION NON-MANAGERIAL EMPLOYEES OF THE MUNICIPALITY**

**WHEREAS**, ratified agreements with two collective bargaining agents which represent employees of the municipality have provided an average of two percent (2%) pay increases at the beginning of each fiscal year beginning May 1, 2014 and ending April 30, 2015; and

**WHEREAS**, each of these collective bargaining agreements provide that City Council will amend its ordinances consistent with terms of the collective bargaining agreements; and

**WHEREAS**, the time is now appropriate to also establish rates of pay for the managerial employees and the non-managerial employees not represented by a collective bargaining agreement effective with the fiscal year that begins May 1, 2014.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Mattoon as follows:

**Section 1.** Non-Managerial, Non-Confidential & FLSA Exempt Employees shall be compensated in accordance with the schedule attached to this ordinance and marked Appendix A, which is consistent with the salary increases contained in the City’s current collective bargaining agreements. Employees assigned to positions identified on the

Schedule of Confidential & FLSA Exempt Supervisory & Management Positions shall receive an average salary increase of 2% as outlined in Appendix B effective May 1, 2014.

**Section 2.** Management employees assigned to positions identified on the Schedule of Confidential & FLSA Exempt Supervisory & Management Positions shall receive a salary increase of 2% as outlined in Appendix C effective May 1, 2014.

**Section 3.** To the extent this ordinance conflicts with prior ordinances establishing a compensation plan for the City's employees, the prior ordinances shall control except where specifically amended by this ordinance.

**Section 4.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 5.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Gover, seconded by Commissioner Graven, adopted this 6th day of January, 2015, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Commissioner Owen,  
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 6th day of January, 2015.

/s/Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/ Janett S. Winter-Black  
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on January 6, 2015.

Mayor Gover opened the floor for comments/discussion. Administrator Gill noted the title of Tourism Coordinator needed to be changed to Arts & Tourism Director.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Owen moved to adopt Resolution No. 2015-2929, prescribing contributions required of Employees who elect to participate in the group health insurance plan of the municipality.

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**CITY OF MATTOON, ILLINOIS**  
**RESOLUTION NO. 2015-2929**

**A RESOLUTION ESTABLISHING CONTRIBUTIONS REQUIRED OF ACTIVE EMPLOYEES WHO  
ELECT TO PARTICIPATE IN THE CITY OF MATTOON'S GROUP HEALTH AND DENTAL  
INSURANCE PLAN**

**WHEREAS**, the City of Mattoon is subject to three collective bargaining agreements and Two of which prescribe that employees shall pay 17.5% of the cost of the health insurance plan by payroll deduction beginning with the first paycheck of May after the cost for the preceding calendar year are disclosed by the Employer's health insurance administrator; and

**WHEREAS**, actual costs for stop loss insurance, fees, medical, prescription and dental claim expenditures for calendar year 2013 were \$488.45 per month for single coverage and \$1,503.92 per month for family coverage, as reported by Coventry of Illinois and Delta Dental of Illinois, the Employer's health and dental insurance plan administrators; and

**WHEREAS**, the time is now appropriate to prescribe contributions required of active employees for the health and dental insurance plan for the 2014/2015 fiscal year.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** The following tables prescribe contributions required of eligible active employees who elect to participate in the City of Mattoon's group health and dental insurance plans.

Eligible Active Employees

	Total Monthly Cost	Employer Share 82.5%	Employee Share 17.5%
Single Coverage	\$488.45	\$402.97	\$ 85.48
Family Coverage	\$1,503.92	\$1,240.74	\$ 263.18

**Section 2.** Employee contributions adopted by this resolution shall become effective May 1, 2014.

Upon motion by Mayor Gover, seconded by Commissioner Owen, adopted this 6<sup>th</sup> day of January, 2015, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Commissioner Owen,  
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 6<sup>th</sup> day of January, 2015.

/s/ Tim Gover  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Janett S. Winter-Black  
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on January 6, 2015.

Mayor Gover opened the floor for comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

## DEPARTMENT REPORTS:

CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT noted work on zoning changes, reduction of construction due to weather, and reported minor nuisances. Mayor Gover inquired as to other locations for PADS. Administrator Gill stated contact was to be made with PADS with two additional potential locations. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY had nothing to report. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted all liquor licenses current, the processing of several reports and budget. Mayor Gover opened the floor for questions with no response.

FINANCE noted concentration on the fiscal year budget and fiscal year '15 projections, and review of bank account interest rates for best rates. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS noted delay of 15/16<sup>th</sup> Street sewer replacement due to other sewer and water main repairs and provided accolades for the work crews and water treatment plant in repairs of the sewer and water main. Council with input from Director Barber discussed the precautionary tap-in to Charleston's water main due to the repairs of old infrastructure.

FIRE noted preparation of budgets, and several fires during the first week of the new year. Mayor Gover opened the floor for questions with no response.

POLICE reviewed end-of-year statistics of sex offenders and fuel consumption. Mayor Gover opened the floor for questions with no response.

## COMMENTS BY THE COUNCIL

Commissioners Cox, Hall and Owen had no further comments. Commissioner Graven mentioned the Fire Department's donation of \$2,064 to Relay for Life through the sales of over 600 sweatshirts and t-shirts. Chief Nichols noted Shift Captain Camfield conducted the fundraiser.

Mayor Gover seconded by Commissioner Cox moved to recessed to closed session at 6:42 p.m. pursuant to the Illinois Open Meetings Act for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City (5ILCS/20 (2)(C)(1)); and the purchase of real property for the use of the City (5ILCS/20 (2)(C)(5)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Council reconvened at 7:00 p.m.

Administrator Gill noted former Lt. Bateman filed for unemployment and was denied. Commissioner Cox inquired as to a budget retreat. Administrator Gill noted budgets were due the week of the 19<sup>th</sup> and a retreat could be held sometime after the first week of February. Mayor Gover announced the Chamber dinner on February 21<sup>st</sup> and to let Administrator Gill know if Council members wanted to attend.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:03 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien  
City Clerk